

APPLICATION FOR MLC / IHA EMPLOYMENT (IN ENGLISH)

(INTERNAL RECRUITMENT)

You may apply for MLC/IHA positions with this resume or any other written format. If your resume or application does not provide all necessary information requested, you may not be consideration.

1 Job title/Announcement Number	2 Grade(s) applying for	3 Date Of Birth (DD/MM/YY)
4 Full Name (Last, First, Middle)		5 Sex <input type="checkbox"/> Male <input type="checkbox"/> Female
6 Mailing address ZIP Code		7 Phone numbers (include area code) Work: () - Home: () - Preferred Contact <input type="checkbox"/> Work <input type="checkbox"/> Home

WORK EXPERIENCE

8 Describe your work experience. (If necessary, attach extra sheets describing other work experience.)

1) Job title (If MLC/IHA job, include job title, job number and grade.)

From (MM/YY)	To (MM/YY)	Hours per week
Employer's name and address		
Describe your duties and accomplishments.		

2) Job title (If MLC/IHA job, include job title, job number and grade.)

From (MM/YY)	To (MM/YY)	Hours per week
Employer's name and address		
Describe your duties and accomplishments.		

EDUCATION

- 9 Mark highest level completed. Junior HS HS/GED Associate Bachelor Master Doctoral
- 10 Last high school (HS) or GED school. Give the school's name, prefecture, city and year diploma or GED received.
- 11 Colleges and universities attended. Do **not** attach a copy of your transcript unless requested.

	Name	Total Credits Earned		Major(s)	Degree (if any)	Year Received
		From	To			
1)	Prefecture/City					
2)						
3)						

OTHER QUALIFICATIONS

- 12 **Job-related** training courses (give title and year). **Job-related** skills (other languages, computer software/hardware, tools, machinery, typing speed, etc. **Job-related** certificates and licenses (current only). **Job-related** honors, awards, and special accomplishments (publications, memberships in professional/honor societies, leadership activities, public speaking, and performance awards.) Give dates, but do **not** send documents unless requested.

GENERAL

13 Are you a Japanese citizen?	YES <input type="checkbox"/> NO <input type="checkbox"/> ⇒ ()	Give the country of your citizenship.						
14 Do you have SOFA Status?	YES <input type="checkbox"/> NO <input type="checkbox"/>							
15 What is the current status of your employment?	<table border="0"> <tr> <td style="text-align: center;">MLC</td> <td style="text-align: center;">IHA</td> </tr> <tr> <td><input type="checkbox"/> Permanent</td> <td><input type="checkbox"/> Permanent</td> </tr> <tr> <td><input type="checkbox"/> LTE</td> <td><input type="checkbox"/> HPT</td> </tr> </table>	MLC	IHA	<input type="checkbox"/> Permanent	<input type="checkbox"/> Permanent	<input type="checkbox"/> LTE	<input type="checkbox"/> HPT	
MLC	IHA							
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<input type="checkbox"/> LTE	<input type="checkbox"/> HPT							

APPLICANT CERTIFICATION

- 16 I understand that falsification of any item herein may result in the immediate termination of my employment or disapproval of my application. I place my signature in certification that the information contained herein is the truth to the best of my knowledge and belief.

SIGNATURE _____

DATE SIGNED _____