

## Management Analysis: Designing and Conducting a Study

(SAID: 46000)

<b>DATE/TIME:</b>	<b>7 – 10 June 05</b> (0800-1600)
<b>COST:</b>	<b>\$875</b> per person
<b>DESPRIPTION:</b>	<p>Have you been asked to design and conduct a study and are not sure what to do? This course will provide the methodology you need to proceed with confidence.</p> <p>How You Will benefit</p> <ul style="list-style-type: none"> <li>• Return to the office able to develop a research design more efficiently and effectively</li> <li>• Enhance your understanding of the major elements of the research design to include the critical interface with management</li> <li>• Reduce the number of oversights by establishing effective monitoring systems</li> <li>• Present data to your managers in ways that strengthen their decision-making abilities</li> </ul> <p>What You Will Learn</p> <ul style="list-style-type: none"> <li>• Effective study preparation techniques</li> <li>• Well-founded research design methodologies for everyday use</li> <li>• Presenting your finding to management without question</li> <li>• Scheduling and controlling a study using charting tools with ease</li> <li>• Developing work measurements to ensure consistency</li> <li>• Preparing a cost-benefit analysis to ensure a solid decision</li> </ul>
<b>ELIGIBILITY:</b>	This course is recommended for program and management analysts, auditors and professionals who want to improve their ability to produce thoroughly researched, useful management studies. <b>Prerequisite:</b> Management Analysis: Overview (PGMT7000D-C22) or equivalent experience.
<b>VENDOR:</b>	<b>USDA Pacific training Center, Graduate School</b> <b>900 Fort St. Mall Suit 1540, Honolulu, HI 96813</b> Please put vender's name and mailing address on DD 1556, Block 19a & b.
<b>LOCATION:</b>	Yokosuka Naval Base (The classroom is determined later.)
<b>POC:</b>	Commander U.S. Naval Force, Japan (CNFJ), Regional Training Office (RTO), N114 at 243-8182
<b>NOMINATION PROCEDURES:</b>	Submit DD 1556 via appropriate management chain and activity training coordinator to CNFJ, RTO, N114 NLT <b>1 April 05</b> . <u>Payment method for the course is a DD form 1556 with a line of accounting.</u> Payment by a credit card will not be accepted.
<b>NOTE:</b>	Cancellation after deadline date are liable for payment.