

Coaching and Mentoring

(SAID:20000)

DATE/TIME:	27 –28 June 05 (0800-1600)
COST:	\$250 per person
DESCRIPTION:	<p>Given that the relationship between supervisor and employee, it is important that both strive toward maximizing the organization's goals. During the next two days we will be exploring the concepts of coaching and mentoring - both theory and practice -and their applicability to your particular organization. The constraints of time will not permit us to explore every aspect of these topics, however we will examine some of the most important areas, include leadership development, positive and negative motivation, and learning. At the completion of this course, students will:</p> <ul style="list-style-type: none"> • Understand the nature of coaching and mentoring. Be familiar with the coach's (mentor's) responsibilities and major concerns • Be familiar with the role of the coach/mentor within the organizational framework • Understand the importance of ethics and organizational values. Develop an individual ethical and value base • Understand the role of the coach/mentor as leader and developer • Understand the nature of motivation and the concepts of positive and negative motivation • Understand the concept of organizational culture and its Impact on the coaching/mentoring process • Learn to develop skills and strategies for effective coaching and mentoring • Understand the art and science of effective coaching and mentoring
ELIGIBILITY:	Supervisors, managers and team leaders who want to improve their coaching and mentoring skills.
VENDOR:	John R. Morrisette, Ph.D. 2992 Walling Way, Beavercreek, Ohio 45434
LOCATION:	HRO Training Classroom (bldg#1472)
POC:	Commander U.S. Naval Force (COMNAVFORJAPAN), Regional Training Office (RTO), N114 at 243-8182.
NOMINATION PROCEDURES:	Submit Training Request (DD Form 1556) via appropriate management chain and activity training coordinator to CNFJ, RTO, N114 NLT 15 April 05 . <u>Payment method of training is a DD form with a line of accounting.</u> Payment by a credit card will not be accepted.
NOTE:	Cancellations after deadline date are liable for payment.